



**UNITED STATES DISTRICT COURT
CENTRAL DISTRICT OF CALIFORNIA**

U.S. COURTHOUSE

312 North Spring Street, Room G-8

Los Angeles, CA 90012-4797

Tel: (213) 894-0978

Fax: (213) 894-8522

TRAVEL REQUEST & AUTHORIZATION

Traveler:

(Include address, phone and fax numbers)

In Case/Matter of:

Docket Number:

Person Represented:

(If traveler is not the appointed CJA Attorney, include the name of the CJA Attorney)

Travel Dates:

Purpose of Travel:

(Briefly describe the reason for the trip including the destination, city and state, and anticipated expenses)

Pursuant to Section 702 of the Federal Courts Administration Act of 1992, Public Law 102-572, 106 Stat. 4506, the above listed traveler is authorized to obtain government rates for the above described travel. Omega World Travel ("Omega") is to be contacted at 1-866-450-0401 to arrange the travel. Omega is to be advised that the Authorized Traveler is a CJA panel Attorney/Expert for the Central District of California and that charges are to be made to the Court's account. In addition, the docket number must also be provided to Omega. Upon receipt of the original or any change to an existing itinerary, a copy shall be forwarded to the Office of the CJA Supervising Attorney by the traveler. A copy of this Travel Authorization must accompany the voucher for any travel reimbursement to be approved.

Reimbursement for the actual cost of lodging (exclusive of tax) is limited to \$ _____.00 per night. Reimbursement for the actual cost of reasonable meals supported by itemized receipts is limited to \$ _____.00 per day of overnight travel.

Date

Judicial Officer