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UNITED STATES DISTRICT COURT  
CENTRAL DISTRICT OF CALIFORNIA  
SOUTHERN DIVISION

\_\_\_\_\_

Plaintiff(s),

v.

\_\_\_\_\_

Defendant(s).

) CASE NO. \_\_\_\_\_

) ORDER RE EARLY MEETING  
) OF PARTIES AND  
) SCHEDULING CONFERENCE

) Scheduling Conference:

) \_\_\_\_\_  
) at 9:00 a.m.

) (Fed. R. Civ. P. 16(b) and 26(f))

This case has been assigned to the calendar of JUDGE ANDREW J. GUILFORD. The responsibility for the progress of Federal Court litigation is upon both the attorneys and the Court. Counsel are ordered to be completely familiar with the Federal Rules of Civil Procedure, the Local Rules of the Central District of California, and the FAQ's about Judges' Procedures and Schedules posted by these Chambers on the Central District website at <http://www.cacd.uscourts.gov>. Counsel are also ordered to keep the Court informed concerning the status of this case, "to secure the just, speedy, and

1 inexpensive determination of every action” (F.R. Civ. P. 1).

2 1. Early Meeting of Parties. IT IS ORDERED that, as provided in Fed.  
3 R. Civ. P. 26(f), the parties shall meet at least 21 days before the Scheduling  
4 Conference, and report on the meeting in writing to the Court within 14 days after  
5 the meeting. Failure to comply may result in sanctions.

6 2. Scheduling Conference. IT IS FURTHER ORDERED that this case  
7 is set for a Scheduling Conference under Fed. R. Civ. P. 16(b) on the date and time  
8 stated in the caption of this Order, in Courtroom 10D of the United States  
9 Courthouse, 411 West Fourth Street, Santa Ana, California. Unless excused for  
10 good cause, counsel shall appear at the Scheduling Conference and at all pretrial  
11 meetings fully informed concerning the facts of the case and shall be the attorney  
12 who will be in charge of the trial. If there is a first appearance by any party after  
13 the date of this Order, counsel for Plaintiff shall give a copy of this Order to that  
14 party.

15  
16 IT IS SO ORDERED.

17  
18 Dated: \_\_\_\_\_

19  
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21 \_\_\_\_\_  
22 ANDREW J. GUILFORD  
23 UNITED STATES DISTRICT JUDGE

24 Courtroom Deputy Clerk:  
25 Lisa Bredahl  
26 (714) 338-4757  
27  
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