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UNITED STATES DISTRICT COURT  
CENTRAL DISTRICT OF CALIFORNIA

	)	CASE NO. CV
	)	
Plaintiff(s),	)	<b><u>ORDER FOR JURY TRIAL:</u></b>
	)	
vs.	)	<b>1. Setting the Final</b>
	)	<b>Pre-Trial Conference for</b>
	)	_____, 2004 at 9:00 A.M.
	)	
Defendant(s).	)	<b>2. Setting _____, 2004 at</b>
	)	<b>9:00 A.M. as the Trial Date</b>
_____	)	<b>3. Re: Preparation for JURY</b>
	)	<b>TRIAL</b>

Unless otherwise ordered by the Court, the following rules shall apply:

**SCHEDULING**

**1. In General**

All motions to join other parties or to amend the pleadings shall be filed and served within thirty (30) days of the date of this order.

**2. Motions for Summary Judgment or Partial Summary Judgment**

No motions for summary judgment or partial summary judgment may be filed later than fifteen (15) days after the discovery cut-off date.



1 expects counsel to resolve discovery problems among themselves in a courteous, reasonable, and  
2 professional manner. Consistent resort to the Court for guidance in discovery is unnecessary and  
3 will result in the Court appointing a Special Master at the joint expense of the parties to resolve  
4 discovery disputes. The Court expects that counsel will strictly adhere to the Civility and  
5 Professional Guidelines adopted by the United States District Court for the Central District of  
6 California in July of 1995.

7 **f. Disclosure of Expert Testimony**

8 Pursuant to Fed.R.Civ.P. 26(a)(2)(c), a party shall make all disclosures required at the  
9 time and in the sequence directed by the Court. On the absence of other directions from the  
10 Court or stipulation by the parties, the disclosures shall be made at least 90 days before the trial  
11 date or the date the case is to be ready for trial, or, if the evidence is intended solely to contradict  
12 or rebut evidence on the same subject matter identified by another party under paragraph (2)(B),  
13 within 30 days after the disclosure made by the other party. The parties shall supplement these  
14 disclosures when required under subdivision (e)(1).

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16 **FINAL PRE-TRIAL CONFERENCE**

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18 This case has been placed on calendar for a Final Pre-Trial Conference pursuant to  
19 Fed.R.Civ.P. 16 and 26. Unless excused for good cause, each party appearing in this action shall  
20 be represented at the Final Pre-Trial Conference, and all pre-trial meetings of counsel, by the  
21 attorney who is to have charge of the conduct of the trial on behalf of such party.

22 **STRICT COMPLIANCE WITH THE REQUIREMENT OF FED.R.CIV.P. 26 AND**  
23 **LOCAL RULES ARE REQUIRED BY THE COURT.** Therefore, carefully prepared  
24 Memoranda of Contentions of Fact and Law, a Joint Witness List, and Joint Exhibit List shall be  
25 submitted to the Court by each party. The Joint Witness List shall contain a brief statement of  
26 testimony for each witness, and the time estimate for such testimony. The Joint Exhibit List shall

1 contain any objections to authenticity and/or admissibility to the exhibit(s). If there are any such  
2 objections, the reason for the objection shall be briefly stated.

3 The Memoranda of Contentions of Fact and Law, Witness List and Exhibit List are due  
4 twenty-one (21) days before the Final Pre-Trial Conference.

5 If expert witnesses are to be called at trial, each party shall list and identify their  
6 respective expert witnesses. Failure of a party to list and identify an expert witness shall  
7 preclude a party from calling an expert witness at trial. If expert witnesses are to be called at  
8 trial, the parties shall exchange at the Final Pre-Trial Conference short narrative statements of the  
9 qualifications of the expert and the testimony expected to be elicited at trial. If reports of experts  
10 to be called at trial have been prepared, they shall be exchanged at the Final Pre-Trial Conference  
11 but shall not substitute for the narrative statements required.

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13 **TRIAL PREPARATION FOR JURY TRIAL**  
14 **MOTIONS, INSTRUCTIONS AND EXHIBITS**

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16 THE COURT ORDERS that all counsel comply with the following in their preparation  
17 for trial:

18 **1. MOTIONS IN LIMINE**

19 All motions in limine must be filed and served a minimum of forty-five (45) days prior to  
20 the scheduled trial date. Each motion should be separately filed and numbered. All opposition  
21 documents must be filed and served at least twenty-five (25) days prior to the scheduled trial  
22 date. All reply documents must be filed and served at least ten (10) days prior to the scheduled  
23 trial date.

24 All motions in limine will be ruled upon the scheduled trial date.  
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1 **the non-complying party and/or its attorney to sanctions and shall constitute a waiver of**  
2 **jury trial in all civil cases.**

3 **3. TRIAL EXHIBITS**

4 Counsel are to prepare their exhibits for presentation at the trial by placing them in  
5 binders which are indexed by exhibit number with tabs or dividers on the right side. Counsel  
6 shall submit to the Court an original and one copy of the binders. The exhibits shall be in a  
7 three-ring binder labeled on the spine portion of the binder as to the volume number and contain  
8 an index of each exhibit included in the volume. Exhibits must be numbered in accordance with  
9 Fed.R.Civ.P. 16, 26 and the Local Rules.

10 The Court requires that the following be submitted to the Courtroom Deputy Clerk on the  
11 first day of trial:

- 12 • The original exhibits with the Court's exhibit tags shall be stapled to the front of  
13 the exhibit on the upper right-hand corner with the case number, case name, and  
14 exhibit number placed on each tag.
- 15 • One bench book with a copy of each exhibit for use by the Court, tabbed with  
16 numbers as described above. (Court's exhibit tags not necessary.)
- 17 • Three (3) copies of exhibit lists.
- 18 • Three (3) copies of witness lists in the order in which the witness may be called to  
19 testify.
- 20 • A joint statement of the case will be read by the Court to the prospective panel of  
21 jurors prior to the commencement of the jury trial. Counsel are ordered to meet  
22 and so agree to this 1-2 page joint statement of the case five (5) days prior to the  
23 trial date.

24 All counsel are to meet not later than ten (10) days before trial and to stipulate so far as is  
25 possible as to foundation, waiver of the best evidence rule, and to those exhibits which may be  
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1 received into evidence at the start of trial. The exhibits to be so received will be noted on the  
2 extra copies of the exhibit lists.

3 The Clerk is ordered to serve a copy of this Order either personally or by electronic mail  
4 or by mail on counsel for all parties to this action.

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6 DATED: \_\_\_\_\_

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11 R. Gary Klausner, Judge  
12 UNITED STATES DISTRICT COURT  
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