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8 UNITED STATES DISTRICT COURT  
9 CENTRAL DISTRICT OF CALIFORNIA  
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11 PLAINTIFF'S NAME et al.,  
12 Plaintiff/s,  
13 v.

14 DEFENDANT'S NAME et al.,  
15 Defendant/s.  
16  
17

Case No. 0:00-cv-00000-FLA ( x)

**ORDER SETTING SCHEDULING  
CONFERENCE**

Date:  
Time: 1:00 p.m.  
Courtroom: 6B

18  
19 **PLEASE READ THIS ORDER CAREFULLY. IT CONTROLS THIS**  
20 **CASE AND DIFFERS IN SOME RESPECTS FROM THE LOCAL RULES.**

21 This case has been assigned to United States District Judge Fernando L.  
22 Aenlle-Rocha. This matter is set for a Scheduling Conference on the above date in  
23 Courtroom 6B of the First Street Courthouse, 350 West 1<sup>st</sup> Street, Los Angeles, CA,  
24 90012. If Plaintiff has not already served the operative complaint on all Defendants,  
25 Plaintiff shall do so promptly and shall file proofs of service of the summons and  
26 complaint within three (3) days thereafter. *See* Fed. R. Civ. P. 4; Local Rule 4.  
27 Defendants also shall timely serve and file their responsive pleadings and comply  
28 with the requirements of Local Rule 5-3.2. At the Scheduling Conference, the court

1 will set a date by which motions to amend the pleadings or add parties must be  
2 heard.

3 The Scheduling Conference will be held pursuant to Fed. R. Civ. P. 16(b).  
4 The parties are reminded of their obligations under Fed. R. Civ. P. 26(a)(1) to make  
5 initial disclosures without awaiting a discovery request, and under Fed. R. Civ. P.  
6 26(f) to confer regarding a discovery plan at least twenty-one (21) days before the  
7 Scheduling Conference. The court encourages counsel to agree to begin to conduct  
8 discovery before the Scheduling Conference. At the very least, the parties shall  
9 comply fully with the letter and spirit of Fed. R. Civ. P. 26(a) and obtain and  
10 produce most of what would be produced in the early stage of discovery as the court  
11 will impose strict deadlines to complete discovery at the Scheduling Conference.

12 **I. Joint Rule 26(f) Report**

13 The Joint Rule 26(f) Report must be filed at least fourteen (14) days before the  
14 Scheduling Conference. The court does not require and discourages the submission  
15 of courtesy chambers copies of Joint Reports that have been electronically filed.

16 The Joint Rule 26(f) Report shall be drafted by Plaintiff (unless the parties  
17 agree otherwise) but shall be submitted and signed jointly. “Jointly” means a single  
18 report regardless of the number of separately represented parties involved in the  
19 case. The Joint Rule 26(f) Report shall specify the date of the Scheduling  
20 Conference on the caption page and shall report on all matters described below as  
21 specified by Fed. R. Civ. P. 26(f) and Local Rule 26:

- 22 a. Statement of the Case: A short synopsis (not to exceed two pages) of  
23 the main claims, counterclaims, and affirmative defenses.
- 24 b. Subject Matter Jurisdiction: A statement of the specific basis of federal  
25 jurisdiction, including supplemental jurisdiction. If there is a federal  
26 question, cite the federal law under which the claim arises.
- 27 c. Legal Issues: A brief description of the key legal issues, including any  
28 unusual substantive, procedural, or evidentiary issues.

- 1 d. Parties and Evidence: A list of parties, percipient witnesses, and key  
2 documents or other evidence concerning the main issues in the case. For  
3 conflict purposes, corporate parties must identify all subsidiaries,  
4 parents, and affiliates.
- 5 e. Damages: The realistic range of provable damages.
- 6 f. Insurance: Whether insurance coverage exists, the extent of coverage,  
7 and whether there has been or will be a reservation of rights.
- 8 g. Motions: A statement of the likelihood of motions seeking to add other  
9 parties or claims, file amended pleadings, transfer venue, or challenge  
10 the court's jurisdiction.
- 11 h. Dispositive Motions: A description of the issues or claims any party  
12 believes may be determined by motion to dismiss or motion for  
13 summary judgment. The parties should refer to the court's Standing  
14 Order for specific guidelines governing summary judgment motions.
- 15 i. Manual for Complex Litigation: Whether all or part of the procedures of  
16 the Manual for Complex Litigation should be utilized.
- 17 j. Status of Discovery: A discussion of the present state of discovery,  
18 including a summary of pending and completed discovery, and any  
19 current or anticipated disputes.
- 20 k. Discovery Plan: A detailed discovery plan, as contemplated by Fed. R.  
21 Civ. P. 26(f). State what, if any, changes in the disclosures under Fed.  
22 R. Civ. P. 26(a) should be made, the subjects on which discovery may be  
23 needed and whether discovery should be conducted in phases or  
24 otherwise be limited, whether applicable limitations should be changed  
25 or other limitations imposed, and whether the court should enter other  
26 orders. A statement that discovery will be conducted as to all claims and  
27 defenses or other vague description is not acceptable.

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- 1 l. Discovery Cut-off: A proposed discovery cut-off date governing the  
2 completion of all fact discovery, including resolution of all discovery  
3 motions.
- 4 m. Expert Discovery: Proposed dates for initial and rebuttal expert witness  
5 disclosures and expert discovery cut-off under Fed. R. Civ. P. 26(a)(2).
- 6 n. Settlement Conference / Alternative Dispute Resolution (“ADR”): A  
7 statement of what settlement negotiations have occurred, excluding any  
8 statement of the terms discussed. If a Notice to Parties of Court-  
9 Directed ADR Program (Form ADR-08) was filed in this case, the court  
10 will refer it to the Magistrate Judge, the Court Mediation Panel, or to  
11 private mediation at the parties’ expense. The parties must state their  
12 preference in the Joint Rule 26(f) Report. The court will exercise its  
13 discretion to select an ADR option for the parties if they fail to state a  
14 preference. No case will proceed to trial unless all parties, including an  
15 officer with full settlement authority for corporate parties, have appeared  
16 personally at an ADR proceeding.
- 17 o. Trial Estimate: A realistic estimate, in days, of the court time required  
18 for trial and whether trial will be by jury or by the court. Each side  
19 should specify by number, not by name, the number of witnesses it  
20 contemplates calling. If the time estimate for trial given in the Joint  
21 Rule 26(f) Report exceeds four court days, counsel must address in  
22 detail in the Report the basis for the estimate.
- 23 p. Trial Counsel: The names of the attorneys who will try the case.
- 24 q. Independent Expert or Master: Whether the court should consider  
25 appointing a master pursuant to Fed. R. Civ. P. 53 or an independent  
26 scientific expert at the parties’ expense. The appointment of a master  
27 may be appropriate in cases where the parties anticipate substantial  
28 discovery disputes, numerous claims to be construed in connection with

1 a summary judgment motion, a lengthy *Daubert* hearing, or a resolution  
2 of a difficult computation of damages.

3 r. Schedule Worksheet: The parties must make every effort to agree on all  
4 pretrial and trial dates and must complete the attached Schedule of  
5 Pretrial and Trial Dates Worksheet (“Worksheet”) and include it with  
6 their Joint Rule 26(f) Report. The entries in the “Weeks Before FPTC”  
7 column reflect what the court believes is appropriate for most cases and  
8 will allow the court to rule on potentially dispositive motions  
9 sufficiently in advance of the Final Pretrial Conference. However, the  
10 parties may propose other dates by which the key requirements must be  
11 completed. Each date should be stated as month, day, and year, e.g.,  
12 1/15/2020. Hearings shall be on Fridays at 1:30 p.m. The Final Pretrial  
13 Conference shall be held at 3:00 p.m. Other deadlines that do not  
14 involve the court can be any day of the week. The parties must avoid  
15 holidays. The court may order different dates from those the parties  
16 propose. The discovery cut-off date is the last day by which all  
17 depositions must be completed, responses to previously served written  
18 discovery must be provided, and motions concerning discovery disputes  
19 must be heard. The cut-off date for motions is the last date on which  
20 motions must be heard, not filed. If the parties would like the court to  
21 set dates in addition to those listed on the Worksheet, they may so  
22 request by separate Stipulation and Proposed Order. Additional hearings  
23 are often appropriate for class actions, patent cases, and cases for  
24 benefits under the Employee Retirement Income Security Act of 1974  
25 (“ERISA”).

26 s. Other issues: A statement of any other issues affecting the status or  
27 management of the case, including unusually complicated technical or  
28 technological issues, disputes over protective orders, extraordinarily

1 voluminous document production, non-English speaking witnesses,  
2 reasonable ADA accommodations, discovery in foreign jurisdictions, the  
3 applicability of foreign law, the advanced age or health of parties or key  
4 witnesses, and any proposals concerning severance, bifurcation, or other  
5 ordering of proof.

6 The Joint Rule 26(f) Report should set forth the above-described information  
7 under section headings corresponding to those in this Order.

## 8 **II. Scheduling Conference**

- 9 a. Continuance: A request to continue the Scheduling Conference will be  
10 granted only for good cause.
- 11 b. Vacating the Scheduling Conference: The court may vacate the  
12 Scheduling Conference and issue the Scheduling Order based solely on  
13 the parties' Joint Rule 26(f) Report pursuant to Fed. R. Civ. P. 16(b).
- 14 c. Participation: If the court elects to conduct a scheduling conference,  
15 lead trial counsel must attend unless excused by the court for good cause  
16 before the conference.
- 17 d. Failure to Submit a Joint Report: The failure to submit a joint report in  
18 advance of the Scheduling Conference or to attend the Scheduling  
19 Conference may result in the dismissal of the action, the striking of the  
20 Answer and entering a default, and/or the imposition of sanctions.

## 21 **III. Notice to be Provided by Counsel**

22 Plaintiff's counsel or, if Plaintiff is appearing pro se, Defendant's counsel,  
23 shall provide this Order to any parties who first appear after the date of this Order  
24 and to parties who are known to exist but have not yet entered appearances.

## 25 **IV. Disclosures to Clients**

26 Counsel are ordered to deliver to their clients a copy of this Order and the  
27 court's forthcoming Order Re: Jury/Bench Trial, which will contain the pretrial and  
28 trial schedule for this action.

1 **V. Court's Website**

2 This and all other generally applicable Orders of this court are available on the  
3 Central District of California website, [http://www.cacd.uscourts.gov/honorable-](http://www.cacd.uscourts.gov/honorable-fernando-l-aenlle-rocha)  
4 [fernando-l-aenlle-rocha](http://www.cacd.uscourts.gov/honorable-fernando-l-aenlle-rocha).

5 The Local Rules are also available on the court's website at  
6 <https://www.cacd.uscourts.gov/court-procedures/local-rules>.

7 Parties appearing pro se must comply with the Federal Rules of Civil  
8 Procedure and the Local Rules. See Local Rules 1-3, 83-2.2.3.

9 The court thanks the parties and their counsel for their anticipated cooperation.  
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11 IT IS SO ORDERED.

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13 Dated:

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16 FERNANDO L. AENLLE-ROCHA  
17 United States District Judge  
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**DISTRICT JUDGE FERNANDO L. AENLLE-ROCHA**  
**SCHEDULE OF PRETRIAL AND TRIAL DATES WORKSHEET**

Please complete this worksheet jointly and file it with your Joint Rule 26(f) Report.  
The parties must make every effort to agree on dates or the court will set them.

Case No.	Case Name:		
Trial and Final Pretrial Conference Dates		Pl(s)' Date mm/dd/yyyy	Def(s)' Date mm/dd/yyyy
Check one: <input type="checkbox"/> Jury Trial or <input type="checkbox"/> Bench Trial [Tuesday at 8:30 a.m. within 12-15 months of Scheduling Conference based on complexity] Estimated Duration: _____ Days			
Final Pretrial Conference ("FPTC") [L.R. 16], Hearing on Motions in Limine [Friday at 3:00 p.m. at least 18 days before trial]			
Event <sup>1</sup> <i>Note:</i> Hearings shall be on Fridays at 1:30 p.m. Other dates can be any day of the week.	Time Computation <sup>2</sup>	Pl(s)' Date mm/dd/yyyy	Def(s)' Date mm/dd/yyyy
Last Date to <u>Hear</u> Motion to Amend Pleadings or Add Parties [Friday]	91 days after scheduling conference		
Fact Discovery Cut-Off [Friday] (no later than deadline for filing dispositive motion)	17 weeks before FPTC		
Expert Disclosure (Initial)	16 weeks before FPTC		
Expert Disclosure (Rebuttal)	14 weeks before FPTC		
Expert Discovery Cut-Off	12 weeks before FPTC <sup>3</sup>		
Last Date to <u>Hear</u> Motions [Friday] <ul style="list-style-type: none"> <li>• Rule 56 Motion due at least 5 weeks before hearing</li> <li>• Opposition due 2 weeks after Motion is filed</li> <li>• Reply due 1 week after Opposition is filed</li> </ul>	8 weeks before FPTC		
Deadline to Complete Settlement Conference [L.R. 16-15] <u>Select one:</u> <input type="checkbox"/> 1. Magistrate Judge (with Court approval) <input type="checkbox"/> 2. Court Mediation Panel <input type="checkbox"/> 3. Private Mediation	5 weeks before FPTC		
<u>Trial Filings</u> (first round) [Friday] <ul style="list-style-type: none"> <li>• Motions in Limine</li> <li>• Memoranda of Contentions of Fact and Law [L.R. 16-4]</li> <li>• Witness Lists [L.R. 16-5]</li> <li>• Joint Exhibit List [L.R. 16-6.1]</li> <li>• Joint Status Report Regarding Settlement</li> <li>• Proposed Findings of Fact and Conclusions of Law [L.R. 52] (bench trial only)</li> <li>• Declarations containing Direct Testimony, if ordered (bench trial only)</li> </ul>	4 weeks before FPTC		
<u>Trial Filings</u> (second round) [Friday] <ul style="list-style-type: none"> <li>• Oppositions to Motions in Limine</li> <li>• Joint Proposed Final Pretrial Conference Order [L.R. 16-7]</li> <li>• Joint Agreed Upon Proposed Jury Instructions (jury trial only)</li> <li>• Disputed Proposed Jury Instructions (jury trial only)</li> <li>• Joint Proposed Verdict Forms (jury trial only)</li> <li>• Joint Proposed Statement of the Case (jury trial only)</li> <li>• Proposed Voir Dire Questions, if any (jury trial only)</li> <li>• Evidentiary Objections to Declarations of Direct Testimony (bench trial only)</li> </ul>	2 weeks before FPTC		

<sup>1</sup> The parties may seek dates for additional events by filing a separate Stipulation and Proposed Order.

<sup>2</sup> The numbers below represent the court's recommended timeline. The parties may propose alternate dates based on the needs of each individual case. Class Actions, patent, and ERISA cases may need to vary from the above.

<sup>3</sup> The parties may choose to cut off expert discovery prior to the deadline to file a motion for summary judgment.