

United States District Court, Central District of California

NextGen CM/ECF

Linking a CM/ECF Account to a PACER Account

The United States District Court for the Central District of California upgraded its CM/ECF software to the Next Generation (“NextGen”) of CM/ECF on **February 18, 2020**. Users who had CM/ECF accounts before February 18, 2020 must link their old CM/ECF accounts to their individual, upgraded PACER accounts on or after February 18, 2020. Step-by-step instructions are set forth below.

Before you link your accounts, you must:

- A. Have an individual (i.e., not firm-wide), upgraded PACER account (visit the PACER website for more information at <https://www.pacer.gov/nextgen/>);

AND

- B. Know your old CM/ECF username and password.

Linking your accounts only needs to be done once for each NextGen court.

LINKING INSTRUCTIONS

1. From the homepage of the Central District of California’s website, www.cacd.uscourts.gov, click on the link to access **CM/ECF**:



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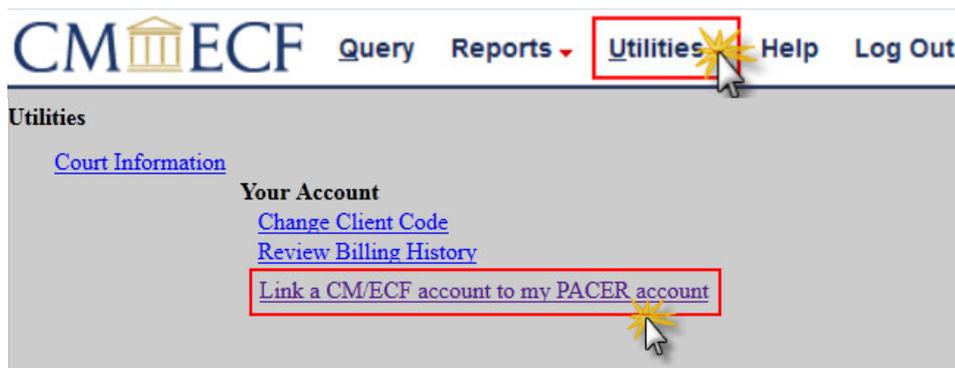
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2. Click the “CENTRAL DISTRICT OF CALIFORNIA - Document Filing System” link.



3. Login with your **upgraded PACER** username and password.

4. Click “Utilities” in the menu bar at the top of the screen, then select “Link a CM/ECF account to my PACER account.”



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5. Enter your **current CM/ECF login and password**. Click **“Submit.”**

Link a CM/ECF account to my PACER account

This utility links your PACER account with your e-filer account in this court.

If you use CM/ECF for PACER only, no action is necessary.

If you had a CM/ECF e-filing account in this court before the court converted to NextGen CM/ECF, enter your old CM/ECF login and password below and press Submit. You will be prompted to confirm that you want to link your PACER account to your old CM/ECF e-filing account. Press Submit to link the accounts (or go back if the names don't match).

CM/ECF login

CM/ECF password

6. Ensure that the CM/ECF account and PACER account listed are accurate, and that you are linking your **individual PACER account** (NOT a shared firm account) to your CM/ECF account. If so, click **“Submit.”**

Link a CM/ECF account to my PACER account

Do you want to link these accounts?

CM/ECF	John Attorney
PACER	John Attorney

After you submit this screen, your old e-filing credentials for the CM/ECF account will be permanently linked to your upgraded PACER account. Use your upgraded PACER account to e-file in this court.

7. You have successfully linked your account! Click on one of the menu items at the top of the page. If you are an e-filer, you should see the “civil” and “criminal” filing menu items. If the menu item you need does not immediately appear, close out of your browser and log in again.

CM  ECF [Query](#) [Reports](#) [Utilities](#) [Search](#) [Help](#) [Log Out](#)

You will now use your
PACER username and password
to log in to **both** PACER and CM/ECF.