



UNITED STATES DISTRICT COURT  
CENTRAL DISTRICT OF CALIFORNIA

# NOTICE *from the* CLERK

## **Changes to Local Rules Proposed to Become Effective December 1, 2017**

The Court has preliminarily approved amendments to the local rule listed below. The proposed effective date is December 1, 2017. A redline of the proposed changes accompanies the electronic version of this notice and may also be found on the Court's website. The proposed amended rule is the following:

Local Civil Rule:

- L.R. 77-1 [Procedures for Emergency Matters]

Members of the public are invited to submit comments on this change to the rules. Comments may be submitted to <lr\_publiccomments@cacd.uscourts.gov> or in hard copy to Kiry K. Gray, District Court Executive/Clerk of Court, 350 West 1st Street, Suite 4311, Los Angeles, California 90012-4565. No facsimile transmissions will be considered.

All comments must be submitted no later than September 21, 2017. All timely received comments will be considered by the Court before final adoption of the rule.

**Kiry K. Gray**  
**District Court Executive/Clerk of Court**

August 22, 2017

**All posted notices are also available on the Court's public website at [www.cacd.uscourts.gov](http://www.cacd.uscourts.gov).**

## **F.R.Civ.P. 77. CONDUCTING BUSINESS; CLERK'S AUTHORITY; NOTICE OF AN ORDER OR JUDGMENT**

*L.R. 77-1 Procedures for Emergency Matters.* When court action is required prior to the next business day, relief should be sought by filing, during normal business hours, a written application for a temporary restraining order (“TRO”) pursuant to F.R.Civ.P. 65 and L.R. 65-1, unless otherwise provided by federal statute, federal or local rule, or court order. After filing an application for a TRO, the filer must immediately notify the courtroom deputy for the assigned judge by telephone. If it is anticipated that an application for a TRO will be filed outside normal business hours, the filer must notify the courtroom deputy for the assigned judge in advance, during normal business hours. If an application for a TRO is or will be filed before a judge is assigned to the case, the filer should contact the Civil Intake Department in the Clerk’s Office for the division in which the case is pending: Western Division (213) 894-3535, Eastern Division (951) 328-4470, or Southern Division (714) 338-4786. Failure to notify the court as directed may delay judicial action. In highly unusual circumstances, a filer may not be able to anticipate before the close of business that relief will need to be sought prior to the next business day in a new civil case not already assigned to a judge. If a new civil case is opened and an application for a TRO or similar document is filed after 4:30 p.m., and court attention is needed prior to the next business day, the filer should call the Court at 213-894-0028 and follow the Emergency Filing Procedures set forth on the Court’s website at [www.cacd.uscourts.gov/filing-procedures/emergency-filing-procedures](http://www.cacd.uscourts.gov/filing-procedures/emergency-filing-procedures). Requests for emergency relief directed to this number should be exceedingly rare.