# UNITED STATES DISTRICT COURT CENTRAL DISTRICT OF CALIFORNIA

# APPLICATION FOR POSITION OF UNITED STATES MAGISTRATE JUDGE

# **CHECKLIST**

Be sure the following documents are included in your application packet:

- ✓ A completed *Application for Position of United States Magistrate Judge*;
- ✓ A writing sample (no more than 20 pages in length);
- ✓ A cover letter is optional.

### **HOW TO APPLY**

Please adhere to the following instructions and details:

- ➤ E-mail an electronic version of the completed U.S. Magistrate Judge application and writing sample to <a href="majered-mjrecruit-LA@cacd.uscourts.gov">mjrecruit-LA@cacd.uscourts.gov</a>;
- ➤ In the e-mail, refer to the vacancy number indicated on the vacancy announcement (vacancy announcement can be found on the court's website at the following link https://www.cacd.uscourts.gov/employment);
- > Submitted documents must be in Word or PDF format;
- > ZIP files and faxes will not be accepted.

Following conclusion of the solicitation period, applicants will receive a letter confirming receipt of their application packet.

# UNITED STATES DISTRICT COURT CENTRAL DISTRICT OF CALIFORNIA

## APPLICATION FOR POSITION OF UNITED STATES MAGISTRATE JUDGE

# **GENERAL INFORMATION** Name: Last, First Middle Social security number **Business Address:** Address Business telephone number City, State, Zip Code Business fax Home Address: Address Telephone number City, State, Zip Code Fax Are you a citizen of the Unkted States? Yes No Military Service: Branch Serial number Date of entry Date/type of discharge Highest rank or rate Reserve status Are you related by blood or marriage to any judge(s) of this Court? $\square$ Yes $\square$ No If "Yes", please provide name(s): **EDUCATION** College and Universities Attended: Degree Name Dates (MM/YY - MM/YY) Dates (MM/YY - MM/YY) Degree Name Dates (MM/YY - MM/YY) Name Degree Dates (MM/YY - MM/YY) Name Degree Law School: Dates (MM/YY - MM/YY) Degree Name

EDUCATION (continued) Continuing Education: (List continuing legal education courses completed within the last ten (10) years:)	
Continuing Databation: (Elist communing logic catedation courses completed within the last ten (10) years.)	
Other: Include dates attended, course of study, degree or certificate obtained:)	
Other: include dates attended, course of study, degree of certificate obtained.)	
Were you a member of the Law Review? ☐ Yes ☐ No	
Dublications: (C. 1. 1111 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
Publications: (If you have published any legal books, articles or opinions, please list them, giving citations and dates:)	
Recognition: (List any honors, prizes or awards you have received:)	

# PROFESSIONAL ADMISSIONS AND PRACTICE Court Admissions: (Please list courts or administrative bodies before which you are presently admitted to practice and the year of admission:) Are you admitted to the California State Bar? $\square$ Yes $\square$ No. If "Yes", date of admission: Are you admitted to the United States District Court for the Central District of California? If "Yes", give dates(s) and other information: Law Practice: (If you are currently a sitting judicial officer, please answer questions 1 through 4 for the appropriate period preceding your appointment/election to the bench:) If private: Name of firm If public: Title or position State the names, dates and addresses of all law firms with which you have been associated in practice, and of all governmental agencies or private business organizations in which you have been employed, periods you have practiced as a sole practitioner and other prior practice: (a) Position Name of firm Telephone number

Address

City, State, Zip Code

Start date

End date

	ESSIONAL ADMISSIONS A ractice (continued)	AND FRACTICE (	continued)		
(b)					
	Position				
	Name of firm				Telephone number
	Address				Start date
	City, State, Zip Code				End date
(c)	Position				
	Name of firm				Telephone number
	Address				Start date
	City, State, Zip Code				End date
(d)					
	Position				
	Name of firm				Telephone number
	Address				Start date
	City, State, Zip Code				End date
Usi				rs, the ne	t income which you personally rece
as 1	individual income as a result o				
	20	20 20_	20	20	<u> </u>
	INCOME CODES:	A = \$50,000 OR LESS B = \$50,001 - \$100,000	F = \$250,001 - \$ G = \$300,001 - \$		K = \$1,000,001 OR MORE

# PROFESSIONAL ADMISSIONS AND PRACTICE (continued) Law Practice (continued) 2. Do you regularly appear in court? ☐ Yes $\square$ No If "Yes" what percentage of your appearances in the last five (5) years were in: (a) federal court % (b) state or local courts of record (c) administrative bodies % (d) other 3. During the last five (5) years, what percentage of your practice has been trial practice? How frequently have you appeared at administrative hearings? times per month. What percentage of your practice involving litigation has been: (a) civil % (b) criminal % (c) other % % State the number of cases you have tried to conclusion in courts of record during each of the past five years, including whether you were sole, associate or chief counsel. Give citations of any reported cases. **Total Number of Cases** Sole Counsel Associate Counsel Chief Counsel Year 20 20 20 20 20 During the last five (5) years, what percentage of your practice has been appellate practice? If you have appellate practice in your background, list five (5) matters in which you have handled an appeal, identifying the court and principal issues, and stating whether you prepared the briefs, handled oral argument, or both.

# $\underline{PROFESSIONAL\ ADMISSIONS\ AND\ PRACTICE\ (continued)}$

Law Practice (continued)

	marize your courtroom experience prior to the	iast live (3) years:	
	1		
eas ase	se list ten (10) significant cases in which you h complete all requested information.	ave appeared as counsel:	
_			
C	Case name		Case number
C	Court	Judge(s)	
<u>-</u>	Opposing counsel		Telephone number
	opposing counser		тегерноне нишьег
A	Address		
) <u>-</u>	Case name		Case number
C	Court	Judge(s)	
C	Opposing counsel		Telephone number
A	Address		
1	Nation of the second of the se		
	Case name		Case number
C	Court	Judge(s)	
_			
C	Opposing counsel		Telephone number
Ā	Address		
_	2		_
C	Case name		Case number
		Judge(s)	
<u>c</u>	Court	***************************************	

# $\underline{PROFESSIONAL\ ADMISSIONS\ AND\ PRACTICE\ (continued)}$

# Law Practice (continued)

(e)		
Case name		Case number
Court	Judge(s)	
Opposing counsel		Telephone number
Address		
(f)		_
Case name		Case number
Court	Judge(s)	
Opposing counsel		Telephone number
Address		
(g) Case name		Case number
		Cuse number
Court	Judge(s)	
Opposing counsel		Telephone number
Address		
(h)		_
Case name		Case number
Court	Judge(s)	
Opposing counsel		Telephone number
Address		
(i)		_
Case name		Case number
Court	Judge(s)	
Opposing counsel		Telephone number
Address		

# PROFESSIONAL ADMISSIONS AND PRACTICE (continued) Law Practice (continued) (j) Case number Case name Court Judge(s) Opposing counsel Telephone number Address JUDICIAL EXPERIENCE If you are currently a sitting judicial officer, commissioner or administrative law judge, please answer questions 7 and 8. Current judicial title Court Appointing authority Date of appointment Please describe briefly your judicial duties: Please list ten (10) cases in which you presided as the judicial officer. Please complete all requested information. (a) Case number Court Case name Counsel Counsel Address Address City, State, Zip Code City, State, Zip Code Telephone number Telephone number (b) Court Case name Case number

Telephone number Fax Telephone number Fax

Counsel

Address

City, State, Zip Code

Counsel

Address

City, State, Zip Code

(c)						
(-)	Case name		Case number	Court		
	Counsel		Counsel			
	Address		Address			
	City, State, Zip Code		City, State, Zip Code			
	Telephone number	Fax	Telephone number		Fax	
(d)						
(u)	Case name		Case number	Court		
	Counsel		Counsel			
	Address		Address			
	City, State, Zip Code		City, State, Zip Code			
	Telephone number	Fax	Telephone number		Fax	
(e)	Case name		Case number	Court		
	Case name		Case number	Court		
	Counsel		Counsel			
	Address		Address			
	City, State, Zip Code		City, State, Zip Code			
	Telephone number	Fax	Telephone number		Fax	
(f)						
(1)	Case name		Case number	Court		
	Counsel		Counsel			
	Address		Address			
	City, State, Zip Code		City, State, Zip Code			
	Telephone number	Fax	Telephone number		Fax	

# JUDICIAL EXPERIENCE (continued)

)				
Case name		Case number	Court	
Counsel		Counsel		
Address		Address		
City, State, Zip Code		City, State, Zip Code		
Telephone number	Fax	Telephone number	Fax	
			_	
Case name		Case number	Court	
Counsel		Counsel		
Address		Address		
City, State, Zip Code		City, State, Zip Code	;	
Telephone number	Fax	Telephone number	Fax	
Case name		Case number	Court	
Counsel		Counsel		
Address		Address		
City, State, Zip Code		City, State, Zip Code	,	
Telephone number	Fax	Telephone number	Fax	
			_	
Case name		Case number	Court	
Counsel		Counsel		
Address		Address		
City, State, Zip Code		City, State, Zip Code	,	
Telephone number	Fax	Telephone number	Fax	

# JUDICIAL EXPERIENCE (continued)

). (a)	office? ☐ Yes ☐	hold judicial office, have you ever he No involved and the dates of service, or dates of candid	ld judicial office or been a candidate for judicial
(b)	Prior quasi-judicial ser	vice:	
	Name of agency		Position held
	Date of service	Number of matters adjudicated	Hearing what issues
. Hav	ve you ever been the su 'es", please give particulars:	bject of inquiry by any disciplinary bo	dy of any bar association? ☐ Yes ☐ No
THE:	R HISTORY		
. Oth	ner Employment Record	L	
(a)	ept for employment set forth in p	revious answers, list employment for last ten (10) ye	ars, listing the most recent employment first.
(a)	Employer		Telephone number
	Address		Start date
	City, State, Zip Code		End date
	Duties:		
	Reason for leaving:		
	reason for reaving.		
(b)	Employer		Telephone number
	Address		Start date
	City, State, Zip Code		End date
	Duties:		
	Reason for leaving:		

# OTHER HISTORY (continued) Other Employment Record (continued) (c) Employer Telephone number Address Start date City, State, Zip Code End date Duties: Reason for leaving: (d) Employer Telephone number Address Start date City, State, Zip Code End date Duties: Reason for leaving: 13. List all past residence addresses, with dates, for the last five (5) years: (a) Address From date City, State, Zip Code To date (b)

(c)

Address

Address

City, State, Zip Code

City, State, Zip Code

From date

To date

From date

To date

# OTHER HISTORY (continued)

Organization	Title	From date	To date
Organization	Title	From date	To date
Organization	Title	From date	To date
Organization	Title	From date	To date
office you have held in each s  Organization	re been a member during the particle organization.  Title	From date	To date
Organization	Title	From date	To date
Organization	Title	From date	To date
Organization	Title	From date	To date
or pleaded guilty to the vi (except minor traffic viola investigative agency in an	noned, arrested, taken into custo olation of any law or ordinance tions), or have you ever been re y matter, military or civil? hture of the offense(s), locality, and disposi	for the commission of any paragraph of the commission of	felony or misdemeanor

OTHER HISTORY (continued) (c) Bond (i) Have you ever held a bonded position?  $\square$  Yes  $\square$  No If "Yes", specify the nature of the position, dates and amount of bond: ☐ Yes ☐ No (ii) Has anyone ever sought to recover upon your bond or to cancel same?  $\square$  Yes  $\square$  No (iii) Have you ever been refused bond? (d) As a member of any organization, or as a holder of any office, or as an attorney, have you ever been suspended, disbarred or otherwise disqualified, or had such license suspended or revoked; or have you ever been reprimanded, censured, or otherwise disciplined; or have any charges, formal or informal, ever been made or filed against you? ☐ Yes ☐ No If "Yes", state the complete facts, disposition, and authority in possession of the records thereof: (e) Have you ever been a party to or claimed an interest in any civil proceedings (including divorce, incompetency, bankruptcy, damage suits, etc.); or have you ever been declared a ward of any court; or have you ever been institutionalized as a result of any civil proceeding?  $\square$  Yes  $\square$  No If "Yes", state the complete facts, disposition, and authority in possession of the records thereof:

# OTHER HISTORY (continued)

(f)	Are there any unsatisfied judgments against you, or are you in default in any way in the performance or discharge of any duty or obligation imposed upon you by decree or order of any court (including alimony and support orders and decrees)?    Yes No  If "Yes", state full details:
(g)	Have you ever been cited for contempt of any court or body having the power of contempt?  \Boxed Yes \Boxed No If "Yes", state full details:
(h)	Have you ever been disciplined or cited for breach of ethics or unprofessional conduct by any court, administrative agency, bar association, or other professional group?   Yes No If "Yes", state full details:
(i)	Have you ever been sanctioned by a Court? Include in your response (1) any instance in which you have been ordered to pay a sanction to the registry of the court; (2) any instance in which attorney's fees have been assessed against you as a sanction; and (3) any instance in which attorney's fees exceeding \$1,000 were awarded as part of a discovery dispute, whether denominated as a sanction or an award of expenses. Provide an explanation concerning the circumstances of the sanction. $\square$ Yes $\square$ No If "Yes", state full details:
(j)	Have you ever been charged in any civil or criminal proceedings with conduct alleged to involve moral turpitude, dishonesty and/or unethical conduct?   Yes No If "Yes", state full details:

OTHER HISTORY (continued)	
(k) Have you ever been sued by a client? ☐ Yes ☐ No If "Yes", state full details:	
(l) Have you or your professional liability insurance carrier ever settled a claim against you for professional malpractice? ☐ Yes ☐ No If "Yes", state full details, including the amounts involved:	
17. Have you in the last ten (10) years (1) been hospitalized due to injury or serious mental or physical illness or drug alcohol addiction, or (2) been prevented from working or otherwise incapacitated for a period in excess of ten (10) days due to injury or illness, drug or alcohol addiction?   Yes No  If "Yes", state full details, including the causes, the dates, the places of confinement, the name, address and telephone numbers of the physician(s) knowledge of such impairment, and the present status of the conditions which caused the confinement or incapacitation:	
18. Do you have any visual or hearing impairment or other mental or physical impairment that would affect your abilit to perform the duties of a Magistrate Judge? ☐ Yes ☐ No If "Yes", please describe the impairment and how your impairment could be accommodated to allow you to perform the duties of a magistrate judge:	у

# OTHER HISTORY (continued)

19.	If you are now an officer, director or otherwise engaged in the management of any business enterprise, state the name of such enterprise, the nature of the business, the nature of your duties, and whether you intend to resign such position immediately upon your appointment to judicial office:
20.	State whether during the past five (5) years you have received any fees or compensation of any kind, other than for legal services rendered, from any business enterprise, institution, organization or association of any kind. If so, identify the source of such compensation, the nature of the business enterprise, institution, organization or association involved, and the dates such compensation was paid:
21.	Have you filed appropriate tax returns as required by federal, state, local and other government authorities?  ☐ Yes ☐ No If "No", please explain:
22.	Do you have any liens or claims outstanding against you by the Internal Revenue Service? Yes No If "Yes", please explain.

# 23. State any achievements or actions you have accomplished demonstrating your commitment to equal justice under law: 24. State any additional education or other experience you believe would assist you in holding judicial office: 25. State any other pertinent information reflecting positively or adversely on you which you believe should be disclosed to the District Court and the Selection Panel in connection with your possible nomination as United States Magistrate Judge: 26. List any other community or professional honors or other public recognition that you have received:

SUPPLEMENTAL INFORMATION

	Name	
	Address	Business telephone number
	City, State, Zip Code	Other number (home, cellular, etc.)
(b)	Name	
	Address	Business telephone number
	City, State, Zip Code	Other number (home, cellular, etc.)
(c)	Name	
	Address	Business telephone number
	City, State, Zip Code	Other number (home, cellular, etc.)
(d)	Name	
	Address	Business telephone number
	City, State, Zip Code	Other number (home, cellular, etc.)
(e)		
	Name	
	Address	Business telephone number
		Other number (home, cellular, etc.)

# **CERTIFICATION**

, ,	oregoing questions and statements made are true and correct,		
without mental reservation of any kind whatsoever. If employment is obtained under this application, I will			
comply with all orders, rules and regulations administered by the Court. If, upon investigation, anything			
contained in this application is found to be untrue, I understand that I will be subject to dismissal at any time during			
the period of my employment.			
<del></del>			
Dated	Signature of applicant		

# WAIVER

I hereby authorize the custodian of any records or information to permit the examination or receipt of such		
information, whether written or oral, by the Merit Selection Panel. I also authorize the Merit Selection Panel to		
consult with my former employers, my current employer, unless I have checked the "yes" box in response to question		
number 29 on page 19, my professional colleagues, and my physician with regard to matters pertinent to my		
qualifications for the position of United States Magistrate Judge, I hereby release those persons, and their companies,		
who provide information to the Merit Selection Panel from all liability for any damage whatsoever for issuing same.		
Dated Signature of applicant		

# **UNDERSTANDING AND AGREEMENT (Applicable only to full time position)**

I hereby state that I understand that the United States District Court for the Central District of California is currently authorized to hold court in Los Angeles, Santa Ana and Riverside, and that the District Court may assign a Magistrate Judge to hold court on a part-time or full-time basis in any of these locations and may reassign a Magistrate Judge from one location to another as workload may require. If appointed as a Magistrate Judge, I hereby agree to hold court in any of these authorized locations as assigned by the Court.

Please check the appropriate boxes below:	
☐ I elect to be considered for positions in Los Ang	eles.
☐ I elect to be considered for positions in Riversid	<b>e</b> .
☐ I elect to be considered for positions in Santa Ar	na.
Dated Sign	otus of amiliant
Dated	ature of applicant

ATTACHMENT PAGE  The following page(s) may be used to provide or complete information requested by application questions.
The following page(s) may be used to provide or complete information requested by application questions.
Question number:
Question number:

ATTACHMENT PAGE			
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Question number:			
Question number:			

ATTACHMENT PAGE  The following page(s) may be used to provide or complete information requested by application of	questions.
Question number:	
Question number:	
Question number.	