

Excuse Request Form

You must complete and submit your online questionnaire before submitting this form.

Juror Participation Number:

Full Name:

Complete this form if you are requesting to be excused for business, employment, or financial reasons. **DO NOT** include other excuse reasons on this form. After completing this form, you must **SAVE** it and ensure your information is visible before uploading the form onto your online profile. [Click here](#) to log back onto your online profile and upload the form using the Upload File tab.

If you are requesting to be excused because of business, employment, or financial hardship, you must answer questions 1(a) through 1(i), below. If you do not answer all the questions in full, your request will likely be denied. If you do not submit this form and later request to be excused on the basis of financial hardship, your request will likely be denied unless new circumstances have arisen in the interim.

(a) employer's name:

(b) occupation or job title:

(c) number of employees who work for the company and number in your department or unit:

(d) number of days paid for jury service:

(e) number of people living in your household (provide ages):

(f) number of people in your household who are employed:

(g) total monthly household income from all sources:

(h) total monthly household expenses:

(i) additional facts to further explain your situation:

I declare under penalty of perjury that my statement is true and correct.

Signature:

Date: