

UNITED STATES DISTRICT COURT  
CENTRAL DISTRICT OF CALIFORNIA

CASE NUMBER:

v.

Plaintiff(s)

Defendant(s).

NOTICE OF  
MEDIATION DATE

YOU ARE HEREBY NOTIFIED THAT THE PANEL MEDIATOR HAS SCHEDULED A MEDIATION  
IN THE ABOVE-CAPTIONED CASE

for \_\_\_\_\_ at \_\_\_\_\_  a.m. /  p.m.

LOCATION: \_\_\_\_\_

**The mediation session must be completed and an ADR-03 Report must be filed on or before the  
Court-ordered completion date.**

Continuances are not favored and can only be granted by the Mediator up to the Court-ordered completion date. Absent extraordinary circumstances, parties cannot request a continuance within three (3) business days of a scheduled mediation.

Dated: \_\_\_\_\_

Panel Mediator: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_