

THE UNITED STATES DISTRICT COURT
CENTRAL DISTRICT OF CALIFORNIA

RECORDS REQUEST FORM - PUBLIC

**NOTE: ENTIRE FORM - Part One & Part Two
MUST BE COMPLETED BY REQUESTOR.**

PART ONE:

Today's Date: _____

Type of Case: (Select one) CV CR MAG MISC. MDL

Case Number: _____

Case Name: _____ vs. _____

Type of Request: (Select one) Case File Transcript Entered Doc. Docket Book

Volumes Requested: (Select one) 1st Volume Current Volume All Volumes

Document Number(s): _____

For Transcripts: Hearing Date: ____/____/____ Date Filed: ____/____/____

For Entered Documents Only (Ent's): ENT Date: ____/____/____ Document # _____

Requestor's Full Name (please print clearly) _____ (_____) Telephone Number (area code first) _____

Street Address _____

City, State, Zip Code _____

SIGNATURE: _____

Driver's License Number: _____ Expires: _____

Other I.D. (Type, Number, Expiration): _____

PART TWO:

Today's Date: _____

Type of Case: (Select one) CV CR MAG. MISC. MDL

Type of Request: (Select one) Case File Transcript Deposition Docket Book

Case Number: _____

Charged Out To: _____

Requestor's Full Name (Please Print)

Volumes:

1	2	3	4	5	6	7	8	9	10	11	12	13
14	15	16	17	18	19	20	21	22	23	24	25	26
27	28	29	30	31	32	33	34	35	36	37	38	39
40	41	42	43	44	45	46	47	48	49	50	51	52
53	54	55	56	57	58	59	60	61	62	63	64	65
66	67	68	69	70	71	72	73	74	75	76	77	78
79	80	81	82	83	84	85	86	87	88	89	90	91
92	93	94	95	96	97	98	99	100	101	102	103	104
105	106	107	108	109	110	111	112	113	114	115	116	117
118	119	120	121	122	123	124	125	126	127	128	129	130
131	132	133	134	135	136	137	138	139	140	141	142	143
144	145	146	147	148	149	150	151	152	153	154	155	156
157	158	159	160	161	162	163	164	165	166	167	168	169
170	171	172	173	174	175	176	177	178	179	180	181	182
183	184	185	186	187	188	189	190	191	192	193	194	195
196	197	198	199	200	201	202	203	204	205	206	207	208

Other: _____

ARCHIVE INFORMATION: CASE # _____

LOCATION # _____

ACCESSION # _____

BOX # _____

UNAUTHORIZED REMOVAL, DESTRUCTION,
MUTILATION OR OBLITERATION OF ANY FILE OR
DOCUMENT FILED IN THE CUSTODY OF THE CLERK
CONSTITUTES A FELONY UNDER TITLE 18 SECTION
2071(A) OF THE U.S. CODE

I certify I have read and understand this policy

Signature