

United States District Court

SUMMONS FOR FEDERAL JURY SERVICE

Recorded Information
(800) 327-3296
Fax (213) 894-3751
Email:
jury@cacd.uscourts.gov
Personal Assistance
(213) 894-3644
2:30-4:30 p.m.
Questionnaire Request
(855) 872-0933



**PLEASE BRING THIS
SUMMONS WITH YOU
IF YOU ARE REQUIRED
TO REPORT FOR SERVICE**
DETACH AT PERFORATION FOR JUROR BADGE

THE COURT SUMMONS YOU FOR JURY DUTY BEGINNING ON THE DATE, TIME, AND LOCATION SHOWN BELOW:

LOCATION :

Please call 1 (800) 327-3296 the night before your report date shown below to confirm your appearance.

DATE :

TIME :

PARTICIPANT
NUMBER :

PHONE NO. TO CALL :



FAILURE TO OBEY THIS SUMMONS MAY RESULT IN A FINE OF NOT MORE THAN \$1,000, IMPRISONMENT FOR NOT MORE THAN THREE DAYS, ORDER TO PERFORM COMMUNITY SERVICE, OR SOME COMBINATION THEREOF. 28 U.S.C. § 1866(g).

FEDERAL COURT JURISDICTION: You have been randomly selected from the records maintained by the Registrar of Voters or the Department of Motor Vehicles (DMV) to serve as a prospective juror for the United States District Court, Central District of California. This Federal Court may summon jurors for jury service who live in the following counties: Los Angeles, Ventura, San Luis Obispo, Santa Barbara, Orange, Riverside, and San Bernardino. **Your jury service cannot be transferred to a superior court. You will be ON-CALL for 2 weeks.** When you report, you must be available to serve for 8 days. Not all jurors will be selected to serve on a trial. If you are not selected on the first day, your jury service is completed.

COMPLETING THE JUROR QUESTIONNAIRE: You must complete and submit a Juror Qualification Questionnaire within 10 days. Please visit our website at www.cacd.uscourts.gov/jury to complete the Questionnaire online and to obtain information regarding postponements or excuses for language, distance, physical and/or mental disability, prior jury service, childcare, and financial hardship. *If you do not have access to a computer, you may request a paper copy of the Questionnaire by calling (855)872-0933.*

CHECK YOUR STATUS: Check your status (qualified, excused, or postponed) at least 5 days before your report date by calling (800) 327-3296 at any time or by accessing the Court's website. **For dress code, security, payment, subsistence, parking, or any other information, please visit our website. VALIDATED PARKING IS AVAILABLE:** Western Division - 235 South Hill Street, Los Angeles; Eastern Division - 3535 Twelfth Street, Riverside; Southern Division - 201 West Third Street, Santa Ana.

IF QUALIFIED: Please call after 7:00 p.m. the night before you are to report. Qualified jurors who live 80 miles or more (one-way) from the courthouse must call after 11:00 a.m. the day before they are to report. **It is important to call as instructed because not all jurors will be required to report. Jurors who appear and are granted an excuse or postponement will not be compensated for attendance, mileage, or subsistence.**

www.cacd.uscourts.gov/jury

This site uses Secure Socket Layer (SSL) Technology, a leading security protocol for data transfer on the internet. Your information will not be released to a third party unless granted by a court order.

J-21 (04/18)

Frequently Asked Questions

- [I was just called for jury service, why am I being called again?](#)

You will be excused for prior jury service if you actually heard testimony within the past 12 months. If you participated in the jury selection process but were not selected, you cannot claim this excuse. Please fax proof of your prior jury service to (213) 894-3751 or submit it by email.

- [I'm not a U.S. Citizen, do I have to serve?](#)

Please complete your Juror Qualification Questionnaire online at www.cacd.uscourts.gov/jury. You will be given the opportunity to indicate you are not a U.S. Citizen. Once you submit the questionnaire, the court will automatically excuse you.

- [I don't speak English, what do I do?](#)

Complete the questionnaire, on the form there are questions related to a juror's ability to read, write and understand the English language. The court will determine if you will be excused.

- [I have moved out of the area, what do I do?](#)

Complete the questionnaire online at www.cacd.uscourts.gov/jury and update your address. If the court establishes you are no longer in our jurisdiction, you will be excused.

- [This person is deceased, what do I do?](#)

Please complete the Juror Qualification Questionnaire online at www.cacd.uscourts.gov/jury. You will be given the opportunity to indicate the juror is deceased. If you do not have access to a computer, please write "RTS," (*stands for Return to Sender*) on the outside of the envelope, reseal the envelope and return it to the court.

- [How will I be notified of the status of my excuse/postponement request?](#)

If you provided an email address at the time you submitted your online questionnaire, the court will notify you via email if your request to be excused or postponed was granted. You may also check your status 5 days before your report date by calling (800) 327-3296 at any time or by accessing the Court's website.

- [How long can I postpone my jury service for?](#)

You may postpone your jury service two times within one year from your initial report date. You will have an opportunity to request a postponement after you complete your online questionnaire.

- [How long am I on-call for?](#)

You are "on call" for 2 weeks, and must call once a week (usually on Monday) to verify your reporting instructions. Call after 7:00 p.m. the night before you are scheduled to report to confirm that your attendance is required. Not all jurors will need to report.

- [When I report, how long must I be available for?](#)

Most trials last an average of 4-5 days. **However, on your initial day of reporting the court requires you to be available for 8 business days.** The judge will explain to you the days and times you must report for service. If by the end of the day you are NOT selected to be a juror, your service will be completed. If you ARE selected as a juror, your service will be completed upon the trial's conclusion. On your first day, plan on staying until 5:00 p.m.

The following items are prohibited in the courthouse: Weapons/sharp objects (such as firearms, brass knuckles, knives and scissors) and non-lethal devices (such as tasers, batons, and pepper spray). You must leave these items in your car or at home.

For dress code, security, payment, subsistence, parking, or any other information, please visit our website at www.cacd.uscourts.gov/jury