

# United States District Court

## SUMMONS FOR FEDERAL JURY SERVICE

Recorded Information  
(800) 327-3296  
Fax (213) 894-3751  
Email:  
jury@cacd.uscourts.gov  
Personal Assistance  
(213) 894-3644  
2:30-4:30 p.m.



**PLEASE BRING THIS  
SUMMONS WITH YOU  
IF YOU ARE REQUIRED  
TO REPORT FOR SERVICE**  
DETACH AT PERFORATION FOR JUROR BADGE

THE COURT SUMMONS YOU FOR JURY DUTY BEGINNING ON THE DATE, TIME, AND LOCATION SHOWN BELOW:

LOCATION :

*Please call 1 (800) 327-3296 the night before your report date shown below to confirm your appearance.*

DATE :

TIME :

PARTICIPANT  
NUMBER :

PHONE NO. TO CALL :



**FAILURE TO OBEY THIS SUMMONS MAY RESULT IN A FINE OF NOT MORE THAN \$1,000, IMPRISONMENT FOR NOT MORE THAN THREE DAYS, ORDER TO PERFORM COMMUNITY SERVICE, OR SOME COMBINATION THEREOF. 28 U.S.C. § 1866(g).**

Our records indicate that you were summoned for jury service by the United States District Court, Central District of California. You then completed a Qualification Questionnaire (online or in paper form), and your service was postponed to the date indicated above. This Federal Court may summon citizens for jury service who live in the following counties: Los Angeles, Ventura, San Luis Obispo, Santa Barbara, Orange, Riverside, and San Bernardino. **Your jury service cannot be transferred to a superior court. You will be ON-CALL for 2 weeks from the date indicated above.** When you report, you must be available to serve for 8 days. Not all jurors who report will be selected to serve on a trial. **If by the end of the day on which you report you have not been selected to serve on a trial, your jury service will be completed.**

**CHECK YOUR REPORTING INSTRUCTIONS:** Please call 1 (800) 327-3296 or access the Court's website after 7:00 p.m. the night before you are to report. Jurors who live 80 miles or more (one-way) from the courthouse must call after 11:00 a.m. the day before they are to report. **It is important to call as instructed because not all jurors will be required to report.**

**VALIDATED PARKING IS AVAILABLE:** Western Division - 235 South Hill Street, Los Angeles; Eastern Division - 3535 Twelfth Street, Riverside; Southern Division - 201 West Third Street, Santa Ana.

***Jurors who appear and are granted an excuse or postponement will not be compensated for attendance, mileage, or subsistence.***

**[www.cacd.uscourts.gov/jury](http://www.cacd.uscourts.gov/jury)**

*This site uses Secure Socket Layer (SSL) Technology, a leading security protocol for data transfer on the internet. Your information will not be released to a third party unless granted by a court order.*

## Frequently Asked Questions

- [How long can I postpone my jury service for?](#)

You may postpone your jury service by logging into the questionnaire online at [www.cacd.uscourts.gov/jury](http://www.cacd.uscourts.gov/jury). You may postpone your jury service one more time within one year from your initial report date. You may not request an additional postponement, if you have postponed your jury service two times.

- [I have moved out of the area, what do I do?](#)

Update your address by logging into the questionnaire online at [www.cacd.uscourts.gov/jury](http://www.cacd.uscourts.gov/jury). If the court establishes you are no longer in our jurisdiction, you will be excused.

- [How will I be notified of the status of my excuse/postponement request?](#)

If you provided an email address at the time you submitted your online questionnaire, the court will notify you via email if your request to be excused or postponed was granted. You may also check your status 5 days before your report date by calling (800) 327-3296 at any time or by accessing the Court's website.

- [How long am I on-call for?](#)

You are "on call" for 2 weeks, and must call once a week (usually on Monday) to verify your reporting instructions. Call after 7:00 p.m. the night before you are scheduled to report to confirm that your attendance is required. Not all jurors will need to report.

- [When I report, how long must I be available for?](#)

Most trials last an average of 4-5 days. **However, on your initial day of reporting the court requires you to be available for 8 business days.** The judge will explain to you the days and times you must report for service. If by the end of the day you are NOT selected to be a juror, your service will be completed. If you ARE selected as a juror, your service will be completed upon the trial's conclusion. On your first day, plan on staying until 5:00 p.m.

- [Can I be transferred to a closer court near my home?](#)

You are being summoned by a federal court. You cannot be transferred to a state superior court.

**The following items are prohibited in the courthouse: Weapons/sharp objects (such as firearms, brass knuckles, knives and scissors) and non-lethal devices (such as tasers, batons, and pepper spray). You must leave these items in your car or at home.**