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4 UNITED STATES DISTRICT COURT
5 CENTRAL DISTRICT OF CALIFORNIA
6 SOUTHERN DIVISION
7

8 _____) CASE NO. _____
9 Plaintiff(s),)
10) SCHEDULING ORDER
11 v.) SPECIFYING PROCEDURES
12)
13 _____)
14 Defendant(s).)
15)
16)
17)
18)
19)
20)
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1. Discovery Cut-Off:

2. Final Pretrial Conference:

at 8:30 a.m.
3. Trial:

at 9:00 a.m.

22 With this Scheduling Order Specifying Procedures, the Court orders the
23 following concerning the dates and procedures in this case. Counsel are ordered
24 to be completely familiar with the Federal Rules of Civil Procedure, the Local
25 Rules of the Central District of California, and the FAQ's about Judges'
26 Procedures and Schedules posted by these Chambers on the Central District
27 website at www.cacd.uscourts.gov. Most patent cases will be principally controlled by
28

1 the Standing Patent Rules attached at the location just cited. If there is a first
2 appearance by any party after the date of this Order, Plaintiff counsel shall give notice
3 of this Order to that party.

4 1. Discovery. The Court sets a discovery cutoff on the date stated in the
5 caption of this Order. The following discovery schedule shall apply.

6 1.1 Depositions. All non-expert depositions shall occur on or before
7 the discovery cutoff date. A non-expert deposition which was started on or before the
8 discovery cutoff date may continue beyond the cutoff date, if reasonably necessary
9 for completion.

10 1.2 Other Discovery. All interrogatories, requests for admission,
11 requests for production, or the like, shall be served at least forty-five days before
12 the discovery cutoff date. The Court will not approve stipulations between
13 counsel that permit discovery responses to be served after the cutoff date except
14 in unusual circumstances and upon a showing of good cause.

15 1.3 Discovery Motions. Generally, the Magistrate Judge assigned to
16 this case shall hear all discovery motions. Discovery motions shall be filed and
17 served as soon as possible and never later than 30 days after the discovery cutoff
18 date. The parties are ordered to strictly comply with the requirements of all Local
19 Rules at Local Rule 37 et seq. in preparing and filing Discovery Motions. The Court
20 expects counsel to resolve most discovery problems among themselves in a
21 courteous, reasonable, and professional manner. Frequent resort to the Court for
22 guidance in discovery is generally unnecessary.

23 1.4 Expert Discovery. The discovery cutoff provisions in this
24 Order include expert discovery, except as here provided or otherwise ordered by the
25 Court. Unless the parties otherwise stipulate in writing and obtain the Court's
26 approval, the Court orders the sequence of disclosures as provided by Fed.R.Civ.P.
27 26(a)(2)(D), except that the initial disclosure shall occur at least 120 (not 90) days
28 before trial, and if an expert is identified under Fed.R.Civ.P. 26(a)(2)(D)(ii), any

1 deposition of such expert shall occur as soon as reasonably possible, but may occur
2 after the discovery cutoff date.

3 2. Final Pretrial Conference. The Court sets a Final Pretrial
4 Conference under Fed.R.Civ.P. 16 on the date stated in the caption of this Order.
5 The parties are ordered to strictly comply with the requirements of all Local Rules
6 at Local Rule 16 et seq. The proposed Final Pretrial Conference Order shall be in
7 the format set forth in Appendix A to the Local Rules, and state the settlement
8 procedure that was followed.

9 3. Joinder and Amendment Motions. Absent good cause, any motion to
10 join another party or to amend a pleading shall be filed and served within 60 days
11 after the date of this Order and noticed for a hearing occurring within 90 days after
12 the date of this Order.

13 4. Summary Judgment or Partial Summary Judgment Motions. Such
14 motions shall be noticed for a hearing occurring not less than 25 days before the
15 Final Pretrial Conference, unless otherwise allowed by the Court.

16 5. Settlement. In every case, if the parties and attorneys are unable to
17 resolve the matter on their own, the Court requires a settlement
18 conference before an independent settlement officer be conducted before the
19 Final Pretrial Conference. Counsel may agree on an appropriate procedure, such
20 as a settlement conference with the Court Mediation Panel or a private mediator.

21 6. Trials. The Court sets a trial date on the date stated in the caption of
22 this Order. Some of this Court's views on voir dire and motions in limine are found at
23 Mixed Chicks LLC v. Sally Beauty Supply LLC, 879 F. Supp. 2d 1093 (2012). The
24 following procedures shall apply.

25 6.1 In Limine Motions (Jury Trials). Any motion in limine shall be
26 filed and served not later than ten court days before the Final Pretrial Conference,
27 and any opposition shall be filed and served five court days before the Final
28 Pretrial Conference. Motions in limine are most proper when directed to prevent

1 even the improper mention of a highly sensitive issue, or to save expense by
2 determining whether a witness will be allowed to testify, or to allow a thorough review
3 of a significant and difficult evidentiary issue. Most motions in limine are best left for
4 rulings in the context of the trial. See Mixed Chicks, 879 F. Supp. 2d at 1094-1095.

5 6.2 Voir Dire Questions (Jury Trials). The Court will question jurors
6 concerning standard topics. Any special questions or topics requested to be put to
7 prospective jurors by the Court on voir dire shall be filed and served at least seven
8 days before trial. “The principal purpose of voir dire is to identify bias. It is not to
9 indoctrinate, inculcate, influence, insinuate, inform, or ingratiate.” Mixed Chicks, 879
10 F. Supp. 2d at 1093-1094 (internal citations omitted).

11 6.3 Jury Instructions (Jury Trials). The Court prefers to use
12 instructions from the Manual of Model Jury Instructions for the Ninth Circuit,
13 following all the Local Rules at Local Rule 51 et seq. The Court usually gives the
14 following preliminary instructions to the jury before opening statement: 1.1B, 1.3,
15 1.6, 1.7, 1.8, 1.9, 1.10, 1.11, 1.12, 1.13, 1.14, 1.18, and 1.19. At least seven days
16 before trial, counsel shall file with the Court the following:

17 6.3.1 A joint set of jury instructions on which there is
18 agreement. Plaintiff counsel has the burden of preparing
19 the joint set of jury instructions.

20 6.3.2 Each party’s proposed jury instructions which are
21 objected to by any other party, accompanied by points
22 and authorities in support of those instructions.

23 6.3.3 Each party’s points and authorities supporting their
24 objections to another party’s proposed jury instructions.

25 6.4 Special Verdict in Jury Trials. If any special forms of verdict are
26 requested, they shall be prepared, filed, and served under Local
27 Rules 49-1 and 49-2.

28 6.5 Exhibits. Unless an electronic alternative is approved by the

1 Court, counsel shall prepare an original set and a copy set of trial exhibits in 3-ring
2 binders, each tabbed down the right side with the exhibit number, prefaced by an
3 index of each exhibit, following Local Rule 26-3 in numbering exhibits. If voluminous
4 exhibits will be delivered to the Court's loading dock, the delivery should be
5 coordinated before trial with the Courtroom Deputy Clerk at
6 AG_chambers@cacd.uscourts.gov.

7 6.6 Submission at Trial. Counsel shall submit the following to the
8 Courtroom Deputy Clerk on the first day of trial:

9 6.6.1 The original exhibit binder set with the Court's exhibit
10 tags attached and filled out showing the case number,
11 case name, and exhibit number. Exhibit tags must be
12 attached so as not to cover exhibit text.

13 6.6.2 The copy exhibit binder set for use by the Judge.

14 6.6.3 Three copies of exhibit lists, showing which exhibits may
15 be received into evidence without objection.

16 6.6.4 Three copies of witness lists with estimates of the total
17 time on the stand for each witness.

18 6.6.5 A transcript or copy of any deposition or other discovery
19 response to be read to the jury, following Local Rule 16-
20 2.7.

21 6.6.6 (Jury trials) A very short description of the case approved
22 by all parties to be read to the jury at the beginning of the
23 trial. As an alternative, the Court may allow the parties to
24 briefly describe the case to the jury.

25 6.7 Trial Times. Trial times generally are 9:00 a.m. to 12:00 p.m.
26 and 1:30 p.m. to 4:30 p.m. Tuesday through Thursday, and 8:00 a.m. to 1:30 p.m.
27 on Friday.

28 6.8 Witnesses. If counsel runs out of witnesses, the Court may

1 deem that counsel has rested. Counsel must keep opposing counsel informed
2 about upcoming witnesses, always informing opposing counsel of the witness for
3 the next court day before 5:00 p.m. of the previous court day. Only one attorney
4 per party shall examine and defend a witness.

5 6.9 Admission of Exhibits. When counsel thinks an exhibit is
6 admissible and should be admitted, counsel should move for its admission.

7 6.10 Objections. Objections should be brief, stating only,
8 “Objection” followed by the specific legal ground such as “hearsay” or “403.”

9 6.11 Decorum. Trials will be conducted in a dignified manner,
10 following the traditional rules of trial decorum. Show respect for the trial process
11 by being on time. Do not address witnesses over age 14 by their first names.
12 Most examination and argument should be done at the lectern. The Court
13 recognizes that at times it is necessary to enter the well in this courtroom.

14 6.12 Other Possible Trial Procedures. The Court is open to creative trial
15 procedures, such as imposing time limits, allowing short statements introducing each
16 witness’s testimony before examination, allowing questions from the jury, and giving
17 the jury a full set of instructions before the presentation of evidence. The Court
18 reminds parties that trial estimates affect juries. The Court strongly encourages the
19 parties to give young associate lawyers the chance to examine witnesses and fully
20 participate in trial (and throughout the litigation!).

21
22 IT IS SO ORDERED.

23
24 Dated: _____

25 _____
26 ANDREW J. GUILFORD
27 UNITED STATES DISTRICT JUDGE

27 Courtroom Deputy Clerk:
28 Melissa Kunig
melissa_kunig@cacd.uscourts.gov