

APPENDIX: PUBLIC ACCESS CHANGES

A1 All PACER Users

A1.1 MDL Case Report Query

The Query menu includes the new MDL Case Report query. All cases associated with the same JPML (Judicial Panel on Multidistrict Litigation) number as the target case will be listed, sorted by case type, (descending so **md** case type sorts before **cv**) and case number. When the MDL Case Report is run, the user can determine whether all MDL-related cases or only pending MDL-related cases should display. The use of this feature is at the discretion of each court.

A1.2 Civil Cases Report

The Civil Cases Report now includes a *JPML number* field on the selection criteria screens, so the report can be run by JPML number.

A1.3 Query

When a query is run for a multi-defendant criminal case, the defendant numbers for the selected defendants now are included with the case number at the top of the query menu screen. If all of the defendants are selected, or if the main case is selected, the words **All Defendants** will appear beside the case number in lieu of the actual defendant numbers.

When the user runs a query on a person name, that name now is included at the top of the screen that lists all of the cases in which that person is a participant. The person's role is included at the top of the screen as well (for example, **Nicolas Mercator is an attorney in 6 cases.**). Additionally, a summary of selection criteria used for the query now appears at the bottom of the case list screen; however, if the query is run on a case number alone, the summary of selection criteria will not appear.

A1.4 Docket Report

The *Sort by* dropdown list on the Docket Report selection criteria screen now includes a **Document number** option. If selected, those entries without document numbers will appear chronologically within the entries that do have document numbers.

Some courts allow digital audio files to be uploaded to CM/ECF. When using the *View multiple documents* option for the Docket Report, users should not select any docket entries that have digital audio files attached (these entries are designated with a speaker icon), as the digital audio files embedded in the PDF documents for these entries are inaccessible in *View multiple documents* mode.

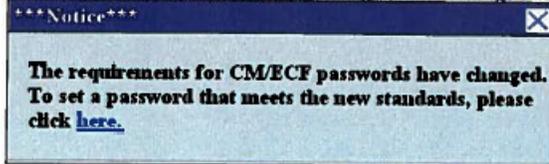
A2 ATTORNEY USERS

A2.1 New Password Requirements

CM/ECF now requires users to create more secure passwords. Passwords must be at least eight characters long and include both uppercase and lowercase alphabetic characters and at least one digit or special character (for example, 0-9, @, #, \$, %, &, *, +).

After logging in with your current password, a pop-up message will instruct you to change your password.

Figure A2.1. Pop-up Message Instructing User to Change Password



When you click on the here link, the following screen appears. Change your password and then click **Submit**.

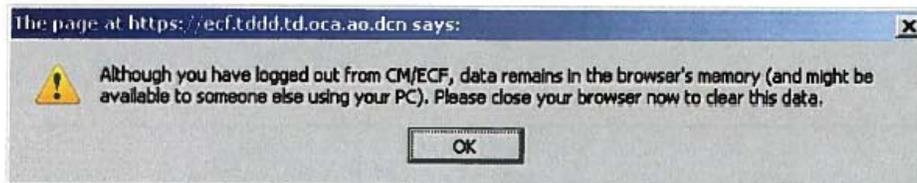
Figure A2.2. Change Your Password Screen

More User Information for Sam Pythagoras

Login pyth	Last login 09-23-2010 18:13
Password <input type="password"/>	Current login 09-23-2010 18:13
<small>minimum 8, upper- & lower-case letters, include digit or special character</small>	Create date 07/11/2007
Registered Y	Update date 07/11/2007
Internet Credit Card N	
Default Printer	
Additional Printers	
Groups Attorney	
<input type="button" value="Submit"/> <input type="button" value="Clear"/>	

A2.2 Logging Out of CM/ECF

When you click **Logout** from the main blue menu bar, the following pop-up message will appear:



New Civil Cover Sheet

The new civil cover sheet can be found on the Court's website, <http://www.cacd.uscourts.gov/court-procedures/forms> effective February 19, 2013. The following changes were made to the Civil Cover Sheet:

Nature of Suit

367	TORTS - Personal Injury - Health Care/Pharmaceutical Personal Injury/Product Liability
375	False Claims Act
448	Civil Rights – Education
560	Prisoner Petitions - Civil Detainee - Conditions of Confinement
751	Labor - Family and Medical Leave Act
896	Other Statutes – Arbitration
899	Other Statutes - Administrative Procedure Act/Review or Appeal of Agency Decision

Additionally, the following codes were eliminated from the Civil Cover Sheet:

444	Civil Rights – Welfare
610	Forfeiture/Penalty – Agriculture
620	Forfeiture/Penalty - Other Food & Drug
630	Forfeiture/Penalty - Liquor Laws
640	Forfeiture/Penalty - RR & Truck
650	Forfeiture/Penalty - Airline Regulations
660	Forfeiture/Penalty - Occupational Safety/Health
730	Labor - Labor/Mgmt Reporting and Disclosure Act
810	Other Statutes - Selective Service
875	Other Statutes - Customer Challenge 12 USC 3410
892	Economic Stabilization Act
894	Other Statutes - Energy Allocation Act
900	Other Statutes - Appeal of Fee Determination Under Equal Access to Justice Act