

DISTRICT JUDGE SERENA R. MURILLO
SCHEDULE OF PRETRIAL AND TRIAL DATES WORKSHEET – CLASS ACTION CASES

Please complete this worksheet jointly and file it with your Joint Rule 26(f) Report.
The parties must make every effort to agree on dates or the court will set them.

Case No.	Case Name:		
Trial and Final Pretrial Conference Dates		Pl(s)' Date mm/dd/yyyy	Def(s)' Date mm/dd/yyyy
Check one: <input type="checkbox"/> Jury Trial or <input type="checkbox"/> Bench Trial [Tuesday at 9:00 a.m. within 12-15 months of Scheduling Conference based on complexity] Estimated Duration: _____ Days			
Final Pretrial Conference (“FPTC”) [L.R. 16], Hearing on Motions <i>in Limine</i> [Thursday at 2:00 p.m. at least 19 days before trial]			
Event¹ <u>Note:</u> Hearings shall be on Thursdays at 1:30 p.m. ² Other dates can be any day of the week.		Time Computation³	Pl(s)' Date mm/dd/yyyy
Class Certification – Initial Disclosures		One month before deadline to hear motion to amend pleadings	
Last Date to <u>Hear</u> Motion to Amend Pleadings or Add Parties [Thursday]		6 weeks after Scheduling Conference	
Class Certification – Discovery Cut-Off		Set by parties	
Class Certification – Motion for Class Certification Deadline		120 days from Scheduling Conference	
Class Certification – Opposition Deadline		One month from Class Cert Motion Deadline	
Class Certification – Reply Deadline		One Month from Opp. deadline	
Class Certification Motion Hearing		21 days after Reply	
Deadline for Notice of Collective Action to be mailed to putative plaintiffs		One month after hearing	
Opt-in Period Cut-Off		6 weeks after notice deadline	
Fact Discovery Cut-Off (no later than deadline for filing dispositive motion)		24 weeks before FPTC	
Expert Disclosure (Initial)		23 weeks before FPTC	
Expert Disclosure (Rebuttal)		21 weeks before FPTC	
Expert Discovery Cut-Off		19 weeks before FPTC ⁴	
Last Date to <u>Hear</u> Motions [Thursday] • Parties shall take note of the Court’s briefing schedule as set forth in the Civil Standing Order, found on Judge Murillo’s website		12 weeks before FPTC	

¹ The parties may seek dates for additional events by filing a separate stipulation and proposed order.

² By default, all hearings shall proceed in-person, unless a request is made by the parties and granted by the Court. Requests to appear via Zoom must be e-filed by the Friday before the hearing and must indicate that counsel has met and conferred per Local Rule 7-3.

³ The numbers below represent the court’s recommended timeline. The parties may propose alternate dates based on the needs of each individual case. But in every case, the last date to hear motions shall be no later than eight (8) weeks before the deadline for Trial Filings (First Round), and the deadline for Trial Filings (First Round) and Trial Filings (Second Round) must be no later than four (4) and two (2) weeks before the FPTC, respectively.

⁴ The parties may choose to cut off expert discovery prior to the deadline to file a motion for summary judgment.

<p>Deadline to Complete Settlement Conference [L.R. 16-15] <u>Select one:</u> <input type="checkbox"/> 1. Magistrate Judge <input type="checkbox"/> 2. Court Mediation Panel <input type="checkbox"/> 3. Private Mediation</p>	<p>10 weeks before FPTC</p>	<p><i>Select deadline <u>and</u> settlement method.</i></p>	<p><i>Select deadline <u>and</u> settlement method.</i></p>
<p><u>Trial Filings</u> (first round)</p> <ul style="list-style-type: none"> • Motions in Limine • Memoranda of Contentions of Fact and Law [L.R. 16-4] • Witness Lists [L.R. 16-5] • Joint Exhibit List [L.R. 16-6.1] • Joint Status Report Regarding Settlement • Proposed Findings of Fact and Conclusions of Law [L.R. 52] (bench trial only) • Declarations containing Direct Testimony, if ordered (bench trial only) 	<p>4 weeks before FPTC</p>		
<p><u>Trial Filings</u> (second round)</p> <ul style="list-style-type: none"> • Oppositions to Motions in Limine • Joint Proposed Final Pretrial Conference Order [L.R. 16-7] • Joint Agreed Upon Proposed Jury Instructions (jury trial only) • Disputed Proposed Jury Instructions (jury trial only) • Joint Proposed Verdict Forms (jury trial only) • Joint Proposed Statement of the Case (jury trial only) • Proposed Voir Dire Questions, if any (jury trial only) • Evidentiary Objections to Declarations of Direct Testimony (bench trial only) 	<p>2 weeks before FPTC</p>		